Tipsheet for PSA Employees: Broward Health Go-Live on March 1st

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Important Information About Your Badges

As part of the Broward Health (BH) go-live on **March 1st**, all PSA employees will be issued **two badges**. Each badge serves a specific purpose, and it is important to use them correctly to ensure smooth access and identification.

Badge Overview

1. **NCHS Badge (Top Badge)**

   o **Purpose**: Identification purposes only.

   o **Usage**: This badge will be used to identify you as an NCHS PSA Contracted employee.

   o **Placement**: Always wear this badge on top of your BH badge for clear visibility.

2. **BH Badge (Bottom Badge)**

   o **Purpose**: Access to Broward Health facilities and systems.

   o **Usage**: This badge will be required to enter BH facilities and access restricted areas.

   o **Placement**: Wear this badge directly under your NCHS badge.

Key Guidelines for Badge Usage

- **Always Wear Both Badges Together** so that you can easily flip the badge in order to be identified while on duty

- **Proper Placement**:

  o NCHS badge should be on top.

  o BH badge should be underneath.

- **Access Control**: Use your BH badge to swipe for entry into BH facilities and restricted areas.

- **Identification**: Use your NCHS badge for identification purposes when interacting with staff, patients, or visitors.

Frequently Asked Questions (FAQs)

1. What should I do if I lose my NCHS or BH badge?

- Report the loss immediately to your supervisor and the appropriate badge office:

    - **NCHS Badge**: Contact the NCHS badge office.

    - **BH Badge**: Contact the BH security office for a replacement.

2. Can I use my NCHS badge for access to BH facilities?

- No, the NCHS badge is for identification purposes only. You must use your BH badge for access to BH facilities.

3. What if my BH badge does not work for access?

- If your BH badge does not grant access, contact the BH security office or your supervisor for assistance.

4. Do I need to wear both badges outside of BH facilities?

- Yes, both badges should be worn at all times