Instructions on how to enroll for benefits:

Log into the Peoplesoft Online Enrollment and follow the prompts to complete your enrollment. Even if you plan to waive benefits, it is required that you complete the enrollment process.

From any Computer:

- Go to mycloud.nicklaushealth.org

- Enter your Network Username and Password

- You will need Citrix Access Gateway to connect to our portal remotely.

- Click on APPS, then Citrix IE, and the Nicklaus Children's Intranet Employee Portal will open.

- Select PeopleSoft Self Service tile, then Select Employee Self Service homepage, click on the Benefits Details tile, then the Benefits Enrollment tile.

- Complete the security check questions then click submit

- Now you can begin your enrollment by following the instructions as you navigate through the enrollment process.